Written Response

Common directive words

* Identify –state something. Ensure it is self explanatory
* Describe – tell about something, eg characteristics
* Explain –give reasons why
* Discuss –tell both sides –pros & cons
* Evaluate –make a judgement & back it up

The **W** structure

* Who
* What
* Where
* When
* Why
* What happened (outcome)

Additional points

* Include examples – particularly in questions over 4 marks
* Include a brief definition in higher mark questions
* Use words that reflect the directive word
* Address **all** parts of the question
* Allocate your time carefully to reflect the marks allocated